

Northwest Nazarene University Center for Professional Development <u>CPD@nnu.edu</u> | 208-467-8439 Online Registration Instructions

Powerful. Reading. Instruction.

If you encounter any difficulties with our online registration system, please contact our office, and we will assist you.



<u>PLEASE NOTE:</u> - Teachers MUST check with their school district regarding approval/acceptance of graduate credits.

EDIM51306 - IMSE Orton-Gillingham Plus Training (Dyslexia Training for Renewal)

Please follow these instructions to apply for graduate credits:

- 2. Click the button "Register Me."
- 3. The credits will be added to your cart. Click "Checkout."
- 4. Click the button "Create Account."
- 5. Once you have created an account, it will take you back to the login page.
- 6. Complete the "Checkout-Missing Information" page.
- 7. On the Payment Checkout page, click "Proceed."
 - a. On the following page, you must check the box to agree to their Terms and Conditions. Then click "Pay Now."
- 8. You will be redirected to a payment page.
- 9. Once you have paid, submit your IMSE certificate of completion here: IMSE Certificate Submission.
- 10. Your grade will be posted within 3 business days. Once your grade has been posted, you can request your free transcript here: <u>NNU Transcript</u> <u>Request Link</u>.

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